ATLA Reciprocal Borrowing Program
EARLHAM COLLEGE LIBRARIES BORROWER’S CARD APPLICATION
Richmond, IN 47374-4095

ATLA students are part of the Community Member/Alumni patron category at Earlham. All Community Member policies and loan periods apply to this group of students.

I have read the policy and I hereby agree to obey all the rules and regulations of the Earlham College Libraries, to pay all fines promptly, and to make good any loss or damage to material loaned to me.

I WILL NOTIFY THE LIBRARY IF I CHANGE MY ADDRESS. (Please sign below as acknowledgement of having read prior information)

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ATLA student’s Signature Required   Date

Students at participating ALTA institutions must present two valid photo IDs to obtain borrowing privileges at Earlham College. A student ID from an ATLA institution must be presented, as well as an additional photo ID (preferably a driver’s license). Student workers will photocopy these IDs for record-keeping purposes. You will be able to check out materials as soon as you fill out an application. If your application is returned after the Circulation Supervisor has left for the day, the Circulation Supervisor will process your application at the first available opportunity.

NAME (please print)_____________________________________________________________
Last Name           First Name         Middle Initial

HOME ADDRESS______________________________________________________________
(P.O. Box not acceptable)       Street Address City                      State                  Zip

E-MAIL ADDRESS     HOME PHONE______________________________________________
(Area Code) Phone Number

Participating ATLA Institution______________________________________________
(College Name)

ATLA students will receive their library card in the mail 3-5 business days after it has been processed by the Circulation Supervisor. You must present this card to check out books from the library on future visits.

Title of Book(s) Checked Out   Barcode

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